Project Management Approach and Overview

	Initiation	Feasibility	Planning & Design	Technical Design & Co	
RIBA	0, 1	1, 2	3, 4	4, 5	
Key Project Outputs	 Client requirements (outline) Outline business case Asset review 	 Options appraisal/analysis Project brief Pre-feasibility study Desktop site surveys Report on title Concept design Procurement approach Initial cost plan/financials 	 Design studies/analysis Outline specs Cost plans Consultant briefs/procurement Detailed site investigations Planning docs Consultation material 	 Final spec Technical designs Room data sheets Building systems Discharge planning co Building contracts Project performance Building regs applicat 	
Approvals	 CPB review CPRM review SMT approval Gateway For: Feasibility only Project team 	 CPB/CPRM review SMT approval Committee review Cabinet approval Gateway 2 For: Scheme Budget Planning permission Procurement 	 CPB/CPRM review SMT/delegated approval Committee review Cabinet/Council approval Gateway Gateway For: Final scheme Budget confirmed Inform tender returns 	 Exception reporting of update reports throug reports and Programm Dashboard Portfolio-holder and updates 	
Project Management Products					
Mandate	✓				
Project Initiation Document	High Level Outline	Update with PEP	Update		
Project Budget		✓	Detailed update	Monitoring	
Risk Register		Update	Undate & monitor	Update &	
Project Programme		Outline	Update	Monitor	
Change Control Procedures				✓	
Highlight Reports		✓		✓	
Comms Strat/Plan		✓			
Key Milestones	 PID Outline business case Project team (Internal) 	Project set-upCabinet approvalConcept designs	 Contractor/Developer procured Detailed scheme 	 Start on site Planning conditions discharged 	

onstruction	Handover & Closure
	6, 7
conditions e ations	 Building materials Training Snagging Aftercare Final certificates Asset register updates PC certs Defects list Fire risk assessment
; only and ugh highlight nme	
d committee	
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าร	 Operational Manuals Training

•	Procurement	• P.C
•	Planning permission	

•	Occupation